Navigating the Birth to Three Fiscal Portal: Posted EOBs

This report provides users with a view of which EOBs have been manually posted to a claim in EI Billing. Users can filter on various criteria. Users can also drill into the billing history of the claim. The report should be utilized to confirm the EOB information entered, matches what was provided on the paper EOB report. Best practice is to be viewed weekly and at a minimum, monthly.

7 Steps <u>View most recent version</u>

Created by Creation Date Last Updated

Shelbi Neely Apr 14, 2025 Apr 14, 2025



STEP 1

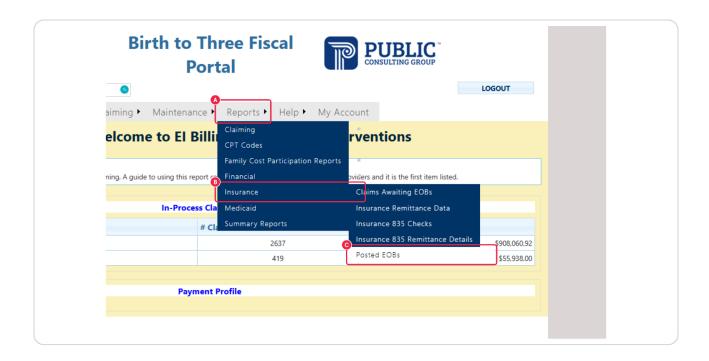
Log into your account



STEP 2

- **A. Select Reports**
- **B. Select Insurance**
- **C. Select Posted EOBs**

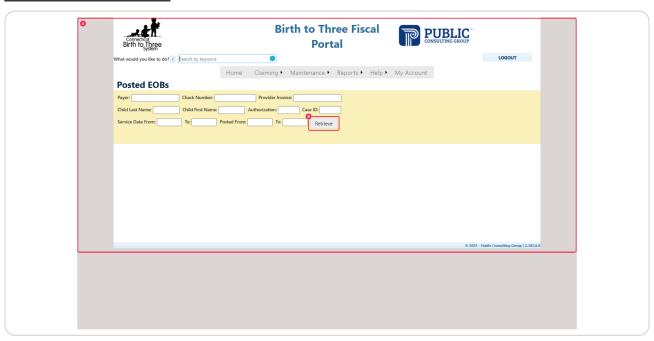
EOBs that have been posted into EI Billing. Providers must provide EOBs when PCG does not receive an EO 835.



STEP 3

A. Select Retrieve to view all Posted EOBs without any filters.

B. Click on Retrieve



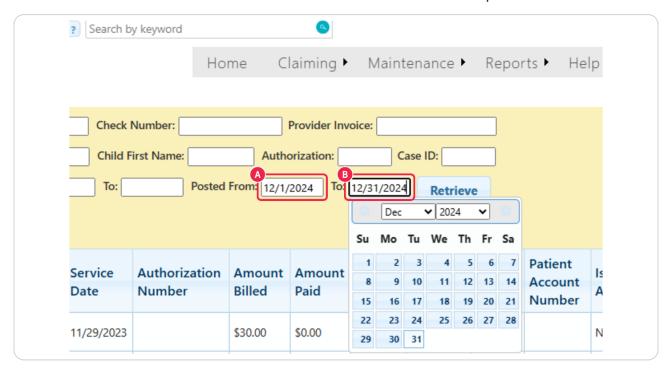
STEP 4



A. Select dates in Posted From

B. Select dates To

Provider can filter based on dates and select Retrieve to view the report

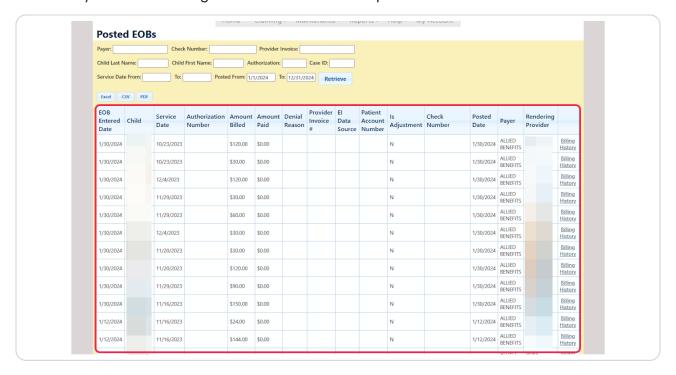




STEP 5

View Report

This shows what was posted in El Billing from within those dates. It shows each day an EOB was entered by what child along with amount billed and paid.





STEP 6

Select Billing History for more information

nt	Check Number	Posted Date	Payer	Rendering Provider	
		1/30/2024	ALLIED BENEFITS		Billing History
		1/30/2024	ALLIED BENEFITS		<u>Billing</u> <u>History</u>
		1/30/2024	ALLIED BENEFITS		<u>Billing</u> <u>History</u>
		1/12/2024	ALLIED BENEFITS		<u>Billing</u> <u>History</u>

STEP 7

Billing History

Shows billing history for the claim.

